

Board of Commissioners

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Charlotte J. Nash, Chairman
 Jace W. Brooks, District 1
 Lynette Howard, District 2
 Tommy Hunter, District 3
 John Heard, District 4



Official
Business Session Minutes
Tuesday, January 3, 2017 - 2:00 PM

Present: Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter, John Heard

I. Call To Order, Invocation, Pledge to Flag

II. Opening Remarks by Chairman

III. Approval of Agenda

{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

IV. Approval of Minutes:

- **Work Session:** December 20, 2016
- **Briefing 10:30 a.m.:** December 20, 2016
- **Informal Business Discussion 12:00 p.m.:** December 20, 2016
- **Executive Session:** December 20, 2016
- **Business Session:** December 20, 2016
- **Informal Business Discussion 3:00 p.m.:** December 20, 2016
- **Public Hearing:** December 20, 2016

{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

V. Announcements

VI. Consent Agenda

A. New Business

I. Commissioners

2017-0057 Approval of appointment of the Vice Chairman of the Board of Commissioners for 2017. **Appoint John Heard**
 {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

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VI. Consent Agenda

A. New Business

I. Commissioners

2017-0060 Approval of appointment to the Recreation Authority, Incumbent Charlie Underwood. Term expires December 31, 2020. Chairman's Appointment - **Appoint Charlie Underwood {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2017-0061 Approval of appointment to the Recreation Authority, Incumbent Brad Alexander. Term expires December 31, 2020. District 1/Brooks - **Appoint Brad Alexander {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2017-0062 Approval of appointment to the Recreation Authority, Incumbent Gene Callaway. Term expires December 31, 2020. District 1/Brooks - **Appoint Gene Callaway {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2017-0064 Approval of appointment to the Recreation Authority, Incumbent Steve Flynt. Term expires December 31, 2020. District 3/Hunter - **Appoint Steve Flynt {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2017-0066 Approval of appointment to the Water & Sewerage Authority, Incumbent Larry Genn. Term expires December 31, 2017. District 1/Brooks - **Appoint Larry Genn {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2017-0068 Approval of appointment to the Water & Sewerage Authority, Incumbent Wayne Hill. Term expires December 31, 2017. District 3/Hunter - **Appoint Wayne Hill {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VI. Consent Agenda

A. New Business

I. Commissioners

2017-0069 Approval of appointment to the Water & Sewerage Authority, Incumbent Chip Randall. Term expires December 31, 2017. District 4/Heard - **Appoint Chip Randall {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2017-0071 Approval of appointment to the Gwinnett Transit System Advisory Board, Incumbent John Karnowski. Term expires December 31, 2020. District 1/Brooks - **Appoint John Karnowski {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2. Multiple Departments

2017-0014 Award BL002-17, on-call electrical repair, maintenance, and installation services on an annual contract (January 04, 2017 through January 03, 2018), Departments of Community Services, Fire and Emergency Services, Sheriff and Support Services, to low bidders, Cleveland Electric Company and Penco Electrical Contractors, Inc., base bid \$258,740.00. (Staff Recommendation: Award) **{Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2017-0033 Approval to re-award BL150-15, purchase of groceries on an annual contract (June 21, 2016 through June 20, 2017), Departments of Community Services, Corrections and Sheriff, to second low bidders, Good Source Solutions; National Food Group; Sutherlands Foodservice, Inc.; and US Foods, per attached recommendation letters, base amount \$205,000.00. (Staff Recommendation: Approval) **{Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VI. Consent Agenda

A. New Business

3. Community Services/Tina Fleming

2017-0010 Award BL104-16, Lilburn activity building renovation, to low responsive bidder, Diversified Construction of Georgia, Inc., amount not to exceed \$936,886.00. Contract to follow award. Subject to approval as to form by the Law Department. District 2/Howard (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0015 Award BL105-16, Jones Bridge Park restroom and pavilion replacement, to low bidder, Archimetric Design & Construction, Inc., amount not to exceed \$753,786.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2014 SPLOST Program. District 2/Howard (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0012 Approval to renew RP023-15, provide master planning services for park facilities on an annual contract (January 22, 2017 through January 21, 2018), with jB+a, Inc.; Lose & Associates, Inc.; and Pond & Company, base amount \$120,000.00 (negotiated cost savings of approximately \$1,200.00). This contract is funded 66.6% by the Capital Project Fund and 33.4% by the 2017 SPLOST Program. (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

4. Financial Services/Maria Woods

2017-0009 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to a decrease in assessed value of \$1,190,180.00 for tax years 2011 thru 2016. (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0037 Approval of the November 30, 2016 Monthly Financial Status Report and ratification of all budget amendments. (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

5. Transportation/Alan Chapman

2017-0011 Award BL073-16, Satellite Boulevard sidewalk improvement project, to low bidder, GS Construction, Inc., amount not to exceed \$502,725.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 80% by the Georgia Department of Transportation and 20% by the Gwinnett Place Community Improvement District (CID). District I/Brooks (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0042 Award BL118-16, Gwinnett Center access drive project, to low bidder, G.P.s Enterprises, Inc., amount not to exceed, \$1,100,000.00. Contract to follow award. Subject to approval as to form by the Law Department. District I/Brooks (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VII. Old Business

I. Commissioners

2016-0905 Approval of appointment to the Arts Facility Authority. Term expires June 30, 2019. District 2/Howard (Tabled on 01/03/2017) (Tabled to 04/04/2017) {Action: Tabled Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-0906 Approval of appointment to the Arts Facility Authority. Term expires June 30, 2019. District 4/Heard (Tabled on 01/03/2017) (Tabled to 04/04/2017) {Action: Tabled Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-1205 Approval of appointment to the Gwinnett Animal Advisory Council, Incumbent Sharon Cassidy. Term expires December 31, 2018. Chairman's Appointment (Tabled on 01/03/2017) (Tabled to 01/17/2017) {Action: Tabled Motion: Nash Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-1213 Approval of appointment to the Gwinnett Animal Advisory Council, Incumbent Solveig Evans. Term expires December 31, 2018. District 2/Howard (Tabled on 01/03/2017) (Tabled to 02/07/2017) {Action: Tabled Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-1215 Approval of appointment to the Gwinnett Animal Advisory Council, Incumbent Zachary T. Mills. Board of Health appointment. Term expires December 31, 2018. (Tabled on 01/03/2017) (Tabled to 01/17/2017) {Action: Tabled Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-1216 Approval of appointment to the Gwinnett County Public Library Board of Trustees, Incumbent Richard Goodman. Term expires December 31, 2020. Chairman's Appointment (Tabled on 01/03/2017) (Tabled to 01/17/2017) {Action: Tabled Motion: Nash Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

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VII. Old Business

I. Commissioners

2016-1219 Approval of appointment to the Gwinnett Historical Restoration and Preservation Board, Incumbent Phyllis Davis. Term expires December 31, 2020. Chairman's Appointment (Tabled on 01/03/2017) (Tabled to 02/07/2017) {Action: Tabled Motion: Nash Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-1220 Approval of appointment to the Gwinnett Historical Restoration and Preservation Board, Incumbent Jim Nitkowski. Term expires December 31, 2020. District 1/Brooks (Tabled on 01/03/2017) (Tabled to 01/17/2017) {Action: Tabled Motion: Brooks Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-1224 Approval of appointment to the Stormwater Authority, Seat 2, Incumbent William Jay Puckhaber. Term expires December 31, 2020. - Appoint William Jay Puckhaber {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-1225 Approval of appointment to the Stormwater Authority, Seat 4, Incumbent Dvette Hardin. Term expires December 31, 2020. - Appoint Bonnie Putney {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VIII. New Business

I. Commissioners

2017-0063 Approval of appointment to the Recreation Authority, Incumbent Mike Korom. Term expires December 31, 2020. District 3/Hunter - Appoint Glen Williams {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VIII. New Business

I. Commissioners

2017-0065 Approval of appointment to the Water & Sewerage Authority, Incumbent Stephen Hill. Term expires December 31, 2017. Chairman's Appointment (Tabled on 01/03/2017) (Tabled to 01/17/2017) {Action: Tabled Motion: Nash Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0067 Approval of appointment to the Water & Sewerage Authority, Incumbent Michael Sullivan. Term expires December 31, 2017. District 2/Howard - Appoint Michael Sullivan {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0070 Approval of appointment to the Gwinnett Transit System Advisory Board, Incumbent Scott Haggard. Term expires December 31, 2020. Chairman's Appointment (Tabled on 01/03/2017) (Tabled to 02/07/2017) {Action: Tabled Motion: Nash Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2017-0072 Approval of appointment to the Gwinnett Transit System Advisory Board, Incumbent Jon Richards. Term expires December 31, 2020. District 3/Hunter (Tabled on 01/03/2017) (Tabled to 02/07/2017) {Action: Tabled Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

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VIII. New Business

2. Financial Services/Maria Woods

2017-0044 Approval and adoption of the fiscal year 2017 Operating, Capital and Grant budgets, and preliminary approval of the 2018-2022 Capital Improvement Plan. (Staff Recommendation: Approval) {Action: Approved with Change Motion: Nash Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

IX. Comments from Audience

X. Adjournment

{Action: Adjourn Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}